



Cultural Services Division

Lambton Heritage Museum
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Lambton Fall Colour & Craft Festival

General Information

Show Dates & Times

Saturday October 17, 2020 10 am - 4 pm

Sunday October 18, 2020 10 am - 4 pm

Set-up Times:

Friday 12:00pm - 7:00 pm

Saturday 7:30am - 9:30 am

Sunday 8:30am - 9:30 am

Kindly note, should you wish to set up on Friday you must register as part of this application.

Tear-down Time:

Sunday: 4:00 - 6:00 pm

Vendor vehicles on site will not be allowed to move until after 4:00pm each day to accommodate pedestrian traffic.

Application Process:

Due Date: March 31, 2021

Applicants will be notified in late April whether they have been accepted into the festival.

Payment:

Accepted vendors will receive communication in July 2021 requesting online payment, with the option of requesting an invoice to submit payment by cheque.

Vendor Cancellation Notification:

Should you have to cancel your participation a full refund will be issued for those who cancel by August 31. There will be a 50% refund for vendors who cancel by September 30, and no refund for cancellations after October 1st.

Festival Cancellation due to Public Health Restrictions

In the event that we are forced to cancel the event due to Public Health Restrictions and if payments have been made, all vendors will receive a full refund.

Lambton Fall Colour & Craft Festival

Terms and Conditions

1. All vendors must be able to attend both days. Vendors must remain set up for the full duration of the show. Do not tear down, pack away or remove any part of your display until after closing time (4 pm) Sunday.
2. All vendors must come prepared with enough product to sell for the entire two day duration of the show.
3. Vendor vehicles parked on the grounds may not move between 9:30 am and 4:00 pm. Early departures or late set-ups are disruptive and present a safety hazard to the public.
4. All vendors must supply their own tables, chairs, extension cords (CSA approved only), and display units. Tables may be rented at a cost of \$10/table. All structures must be of sound construction, able to withstand inclement weather, and present no danger to life or health.
5. Booth sizes are 10x10. Should you need more space you must buy another space. If you exceed your allotted space, festival organizers will ask you to change your display to fit 10x10. Booth sizes and set-up are monitored to ensure adequate room for aisles and traffic flow.
6. All items intended for sale are listed on the application. If you sell products that are not handmade, you will not be invited to return.
7. Vendors must provide 3 to 5 recent photographs of all of the products you plan to sell with your application. Vendors are chosen by the photographs submitted with their application. Label files with your name.
8. The Vendor warrants that they have obtained their own liability insurance to cover their activities for the duration of this event, in the amount of no less than \$2,000,000. The required insurance must list The Corporation of the County of Lambton as the additionally insured.
9. Vendor Parking Passes are provided in your acceptance package. Vendors are directed by Museum staff to park in designated Vendor Parking Area.
10. A service charge of \$30.00 will be applied for any vendor payments returned by the bank for any reason.
11. Notification of acceptance will be issued by email. Successful applicants will receive an acceptance package indicating the booth location assigned to them and additional set-up information.
12. In return for acceptance by the County of Lambton of this Application, I hereby, for myself, my heirs, executors, administrators, subsidiaries and associated corporations to waive release and discharge the County of Lambton from any liability associated with the Lambton Fall Colour & Craft Festival.