



OIL MUSEUM OF  
**CANADA**  
NATIONAL HISTORIC SITE

# VOLUNTEER OPPORTUNITIES MUSEUM GUIDE



## OVERVIEW

Museum Guides help enhance the visitor experience by providing guided tours through the main exhibition and historic outbuildings. Guides engage with groups by sharing knowledge of our oil history and interesting insight about artifacts. Museum Guides will gain valuable skills including public speaking and customer service.

## COMMITMENT

- Make a minimum commitment of 1 year
- Be available April through September

## TRAINING

- Attend museum orientation
- Review of Volunteer Handbook for policies and procedures
- Attend necessary training sessions to learn about exhibits and artifacts

## DUTIES AND RESPONSIBILITIES

- Ensure visitors abide by museum rules and reinforce the need for compliance, when necessary
- Assist with both large and small group tours
- Tailor tour material for various groups - i.e. simplifying material for young children
- Conduct research when necessary to broaden knowledge of exhibits and artifacts
- Provide a positive visitor experience by maintaining a friendly and approachable demeanor when dealing with guests, staff, and other volunteers
- Be versed in museum exhibits, programs, and events

## QUALIFICATIONS

- Interpersonal and communication skills
- Ability to speak comfortable in front of a group
- Ability to meet physical requirements of the role (walking and leading tours through museum grounds)
- Ability to work independently and in a team setting

# ALL OIL MUSEUM OF CANADA VOLUNTEERS...



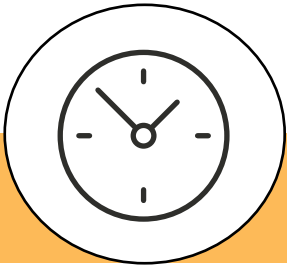
Have an interest in local and national history



Have an appreciation for museums and artifacts



Abide by the museum's policies and procedures for volunteers



Are reliable and punctual



Provide a successful level of job performance



Are ambassadors of the museum



## NEXT STEPS >>>



Those interested in becoming a volunteer are encouraged to submit a [Volunteer Application](#). All interested applicants will be contacted for necessary screening which may include, but is not necessarily limited to, an interview, police vulnerable sector check, and reference checks.